

Opticard[®]

Tyro Payments CORPORATE SETUP FORM

FAX THIS COMPLETED FORM TO
480.538.5555
OR
FOR ASSISTANCE, CALL US AT
866.331.2929

MERCHANT INFORMATION

DBA Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Contact Name: _____

Contact Title: _____

Contact Phone Number: _____

Contact Email: _____

Time Zone (check one): Eastern Central Mountain Pacific

Store (please check if store address is same): Yes No

STORED VALUE – PROGRAM PARAMETERS

Minimum \$ amount for an issuance transaction: _____

Maximum \$ amount for an issuance/add value transaction: _____

Inactivity Fees

months of inactivity to transpire before an inactivity fee is assessed against the card: _____

Dollar amount of the inactivity fee: _____

How should the inactivity fees be processed? Please select one of the following options:

1. Have the fees automatically voided as soon as a transaction is run on the card _____
2. Have your clerks void the fees manually when the card is used _____
3. Disregard and leave the fees on the card _____

Void Processing

A limitation on the number of days that a purchase transaction can be voided (reversed) can be configured. If you want to implement this void limitation, please indicate the number of days: _____

Card Expiration

Do you want to expire cards: Yes No

If yes, select one of the following:

Number of month's card will expire from issuance: _____

Number of month's card will expire from \$0 balance: _____

WEB ACCESS SETUP

A secure merchant web site is provided to produce reports, for clerk maintenance and for card inquiry. This web site can be accessed at <https://optocard.optinc.com/merchant.asp>

In order to setup logins for your web access, please provide the following information

User ID (4 - 7 characters) _____
Password (3 - 12 characters) _____